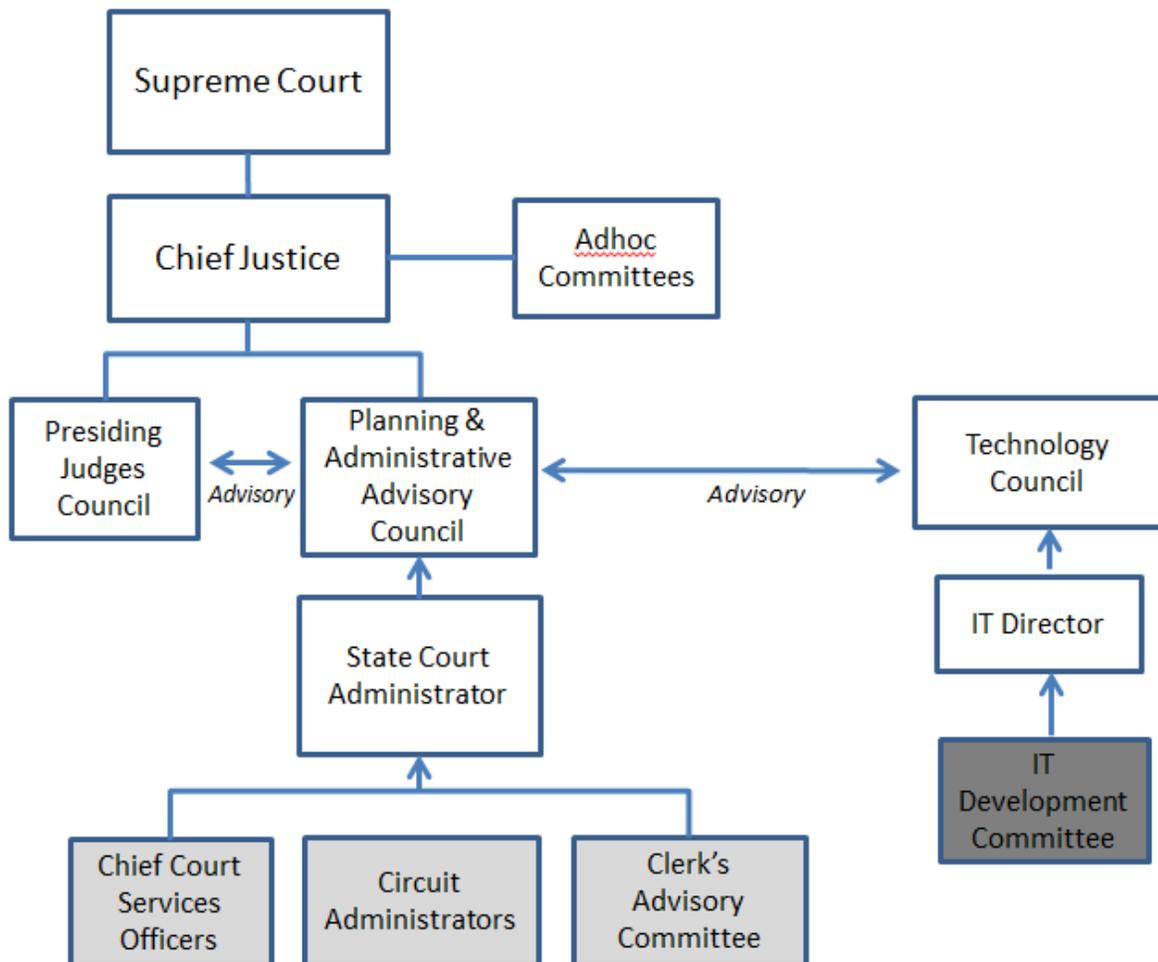


Councils and Committees

Updated: November 3, 2016

UJS Committee Workflow Chart



Revised: 2/23/2015

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Planning and Administrative Advisory Council

Mission Statement: The PAAC is the Supreme Court’s Planning and Administrative Advisory Council. It exists to provide leadership to the Supreme Court, circuit courts, and the State Court Administrator’s Office on best practices and consistent business policies that affect internal court operations, resources, and priorities; to advise them on long-term statewide planning for the UJS; and to recommend system-wide responses to changing expectations of the judicial environment, such as future trends, technological developments, economic and societal patterns, and shifting demographics. PAAC will work in concert with the Supreme Court’s Technology Council and the Presiding Judges’ Council to offer recommendations that will allow the UJS to anticipate and address those areas in a clear, active, and well-coordinated manner.

Membership:

Chaired by Justice Glen Severson. SCA is advisory and voting member.

Scott Myren, Presiding Judge	Jeff Davis, Circuit Judge
Michelle Percy, Circuit Judge	Molly Ramlo, Chief Court Services Officer
Heidi Linngren, Circuit Judge	Carol Latuseck, Clerk of Court
Barb McKean, Clerk of Court	Mary Anne Meyer, Court Reporter
Karl Thoennes, Circuit Administrator	Heather Covey, Circuit Administrator
Shirley Jameson-Fergel, Clerk of the S.D. Supreme Court	Jerry Hofer, Court Services Officer
Natalie Damgaard, Circuit Judge	
Greg Sattizahn, State Court Administrator. Member and Advisory	

Appointment: Appointed by Chief Justice

Term of Appointment: Four year appointment, subject to reappointment

Meetings: Two times a year minimum and as needed

Staff: SCAO senior staff as needed

Presiding Judges Council

Mission Statement: As per SDCL 16-2-21, the presiding judges have administrative supervision and authority over the operation of the circuit courts, the courts of limited jurisdiction, and clerks and other personnel in the circuit.

Membership: Presiding Judge from each circuit

1st Circuit - Steven Jensen, Chair

2nd Circuit - Larry Long

3rd Circuit - Gregory Stoltenburg

4th Circuit - Michael Day

5th Circuit - Scott Myren

6th Circuit - John Brown

7th Circuit - Craig Pfeifle

Appointment: Appointed by Chief Justice

Term of Appointment: Determined by Chief Justice

Meetings: Four times a year

Staff: State Court Administrator and senior staff as needed

Clerks Advisory Council

Mission Statement: The mission of the Clerks Advisory group is to provide recommendations on procedural guidelines for clerks of court; identify and solve problems that arise in the performance of clerk functions, improve communications between clerks, presiding judges and administration; and develop a better working relationship with all components of the UJS.

Membership:

1st Circuit Dorene Winckler (Hutchinson County) and Jody Johnson
(Yankton County)

2nd Circuit Suzanne Folk (Minnehaha County) and Brenda Jarrott
(Minnehaha County)

3rd Circuit Marci Stevens (Hand County) and Linda Klosterman
(Lake County)

4th Circuit Karen Teigen (Harding County) and Linda Keszler
(Meade County)

5th Circuit Cindy Marohl (Roberts County) and Marla Zastrow
(Brown County)

6th Circuit Sara Floyd (Lyman County) and Andrea Wade (Mellette
County)

7th Circuit Jackie Moment (Pennington County) and Amber Watkins
(Pennington County)

Appointment: Appointed by Presiding Judge

Term of Appointment: As appointed by Presiding Judge

Meetings: Quarterly

Staff: SCAO

Technology Council

Mission Statement: The Technology Council is the Supreme Court’s Advisory Council on technology-related issues. It exists to provide leadership to the Supreme Court, circuit courts, and the State Court Administrator’s Office by (1) conducting a thorough evaluation of all existing and proposed UJS information systems and technical applications; (2) overseeing the development of new systems and applications as needed; and (3) setting priorities for providing technological solutions to the UJS.

Definition: The UJS Technology Council oversees the information technology investment for UJS. Members of the Technology Council are appointed by the Chief Justice. The Council will:

1. Provide strategic leadership for CMS and I/T operations of UJS through the alignment of I/T strategic objectives and activities with UJS business priorities as set by the Supreme Court, PAAC, and the Presiding Judges.
2. Prioritize I/T initiatives and resolve resource allocation issues based on project prioritization.
3. Ensure open communications between the I/T department and the other functional units of UJS so as to promote collaborative planning.

Membership:

Justice Glen Severson, Chair	Jenny Hammrich, Circuit Administrator
Greg Sattizahn, State Court Administrator	Elisha Kuhfeld, Clerk of Court
Steven Jensen, Circuit Judge	Sara Floyd, Clerk of Court
Craig Pfeifle, Circuit Judge	Ranae Truman, Clerk of Court
Eric Strawn, Magistrate Judge	Derrick Nedved, Court Services Officer
Crystal Johnson, Magistrate Judge	Chad Clark, Court Services Officer
	Kent Grode, I/T Director-advisor

Appointment: Recommended by State Court Administrator and appointed by Chief Justice

Term of Appointment: Open-ended

Meetings: As needed

Staff: SCAO

IT Development Committee (ITDC)

The ITDC membership will consist of representatives from each UJS circuit and include members in below positions. A Chair and Vice Chair will be elected by ITDC members.

Membership:

Judge Robin Houwman, Circuit Judge, 2nd Circuit

Judge Michelle Percy, Circuit Judge, 4th Circuit

Karl Thoennes, Circuit Administrator, 2nd Circuit

Andrea Wade, Clerk of Court, 6th Circuit

Jackie Moment, Deputy Clerk, 7th Circuit

Carol Latuseck, Clerk of Court, 4th Circuit

Charles Frieberg, Chief Court Services Officer, 1st Circuit

Carrie Hinrichs, Court Services Officer, 5th Circuit

Christina Althoff, Court Services, 3rd Circuit

John Kayser, IT Development Manager, SCAO

Appointment: Appointed by the State Court Administrator.

Term of Appointment: Not to exceed 3 years.

Chief Court Services Officers

Mission Statement: The mission of the Chief Court Services Officers group is to provide leadership, counsel and management to the court services staff to ensure quality service by utilizing the best probation practices, while serving the Supreme Court, circuit courts, clients, victims and communities of the state of South Dakota.

Membership:

1 st Circuit	Charles Frieberg
2 nd Circuit	Chad Clark
3 rd Circuit	Molly Ramlo
4 th Circuit	Derrick Nedved
5 th Circuit	Garrett Ortmeier
6 th Circuit	Le Ann Birkeland
7 th Circuit	Jeff Norris

Appointment: Chief Court Services Officer from each circuit

Term of Appointment: Determined by Presiding Judge

Meetings: Four times a year and as needed

Staff: Director of Trial Court Services

Circuit Administrators

Mission Statement: The mission of the circuit administrators group is to provide ongoing leadership and management of all non-judicial functions of the circuit court and to make recommendations to the State Court Administrator's Office and Presiding Judges Council regarding circuit court policies and procedures.

Membership: Administrator from each circuit

1 st Circuit	Kim Allison
2 nd Circuit	Karl Thoennes
3 rd Circuit	Jenny Hammrich
4 th Circuit	Shawn Sorenson
5 th Circuit	Susan Compaan, Chair
6 th Circuit	Heather Covey
7 th Circuit	Kristi Erdman

Appointment: Appointed by Presiding Judge

Term of Appointment: Determined by Presiding Judge. Two-year term for chairperson.

Meetings: Four times a year minimum and as needed

Staff: SCAO

Addendum

Behavioral Health Advisory Council

Mission: The purpose of the Advisory Council shall be to guide the Division of Behavioral Health with the planning, coordination and development of the state comprehensive behavioral health services plan. The Advisory Council shall advocate on behalf of persons served to ensure their highest attainable degree of independence, productivity, community integration and quality of services. The Advisory Council will also advise the Division of Behavioral Health on statewide treatment, prevention, and rehabilitation needs within the current behavioral health system.

Membership & Appointment: Members of the Advisory Council shall be appointed by and serve at the pleasure of the Governor. Advisory Council members shall be residents of the state with consideration for reasonable geographic representation from the entire state. Recommendations for filling vacancies shall be made from the Advisory Council.

Membership:

Amy Iversen-Pollreisz	Roseann Peterson-Olson
Ann Larsen	LeLewis Gipp
Bernie Grimme	Ellen Washenberger
Lorraine Polak	Sara Weishaar
Nancy Allard	Daniele Dosch
Dianna Marshall	Phyllis Arends
Susan Kornder	Kori Kromminga
Belinda Nelson	Jane York
Susan Sandgren	Jayne Parsons
Sheila Weber	Jacksyn Bakeberg
Lois Knoke	Katherine Jaeger
Rhonda Baade	Kristi Bunkers
Joyce Glynn	Christy Altena-Osmera

Term of Appointment: Three years

Meetings: Quarterly

Staff: Department of Social Services

Board of Bar Examiners

Mission: The Board of Bar Examiners shall be charged with the duty of administering the requirements for admission to practice law and shall have authority to adopt rules and regulations not inconsistent with this chapter, which shall become effective upon approval by the Supreme Court.

Membership: The Board of Bar Examiners shall consist of five members of the State Bar appointed by the Supreme Court. The court shall designate a chairman and the Clerk of the Supreme Court or an officer of the court so designated shall be the ex officio secretary of the board. No member shall be affiliated with a law school or engaged directly or indirectly in the preparation of applicants to practice law. SDCL 16-16-3.

Susan M. Sabers, Chair

Larry Von Wald

Neil Fulton

Jack H. Hieb

Jane Wipf Pfeifle

Appointment: Supreme Court

Term of Appointment: Three years

Meetings: As needed

Staff: Chief of Legal Research

Board of Internal Control

Purpose: The board shall establish and maintain: 1. Guidelines for an effective system of internal control to be implemented by state agencies that is in accordance with internal control standards; 2. A code of conduct for use by state agencies; 3. A conflict of interest policy for use by state agencies. The board shall create an annual work plan and report to be presented to both the Governor and to the Government Operations and Audit Committee.

Membership:

Board Member

Greg Sattizahn	UJS
Monte Kramer	Board of Regents
Jason Dilges	BFM
Steve Barnett	State Auditor
Kari Williams	DOH
Laura Schaeffer	DSS
Tami Darnall	Education

Appointment: The board shall consist of seven members. Three members shall represent state agencies and shall be appointed by the Governor. The remaining members shall be the commissioner of the bureau of finance and management, state auditor, Board of Regents administrator's designee, and a member appointed by the Chief Justice of the Supreme Court. Any four of seven members shall constitute a quorum. The commissioner of the bureau of finance and management shall be chair of the board.

Term of Appointment: Members appointed by the Governor will serve three year terms. However, the initial appointments shall be for staggered terms.

Meetings: The board shall meet monthly for the first twelve months, and shall meet at least quarterly thereafter. A record of the proceedings of the board shall be kept in accordance with SDCL 1-25-3. The Bureau of Finance and Management shall provide administrative support to the board.

Board of Pardons & Paroles

Purpose: The Board of Pardons and Paroles is a nine-member appointed board charged with the authority to make decisions of parole, the revocation of parole, and parole policy and procedure. SDCL 24-13-2.

Membership:

<u>Board Member</u>	<u>Residence</u>
Charles Schroyer	Pierre
Kenneth Albers	Canton
Myron Rau	Sioux Falls
Kevin J. Krull	Sturgis
Mark Smith	Pierre
Patricia White Horse-Carda	Wagner
Greg Erlandson	Rapid City
Paige Bock	Sioux Falls
Don Holloway	Rapid City

Appointment: Three appointed by the Governor, three appointed by the Attorney General, and three appointed by the South Dakota Supreme Court.

Term of Appointment: Four years

Meetings: At least once every three months in a public forum.

Staff: The Board of Pardons and Paroles is administered under the jurisdiction and direction of the Department of Corrections, but retains quasi-judicial, quasi-legislative, advisory and other non-administrative functions independent of the Department of Corrections.

Child Support Referees

Mission: The Referees conduct hearings with the parents to determine a parent's child support obligation; their Findings of Fact and Conclusions of Law and Recommendations are submitted to the court for consideration.

Membership:

Thomas Keller, Sioux Falls
Marcene Smith, De Smet
Timothy Dougherty, Sioux Falls
Wanda Howey-Fox, Yankton
Forrest Allred, Aberdeen
Thomas Lee, Pierre
Ronda Miller, Belle Fourche
Lee Ann Pierce, Brookings
Jan Olson, Sioux Falls
Randolph Stiles, Mitchell
Terri Williams, Rapid City

Term of Appointment: As per contract

Meetings: Quarterly

Staff: SCAO Legal Counsel, Staff Attorney

Commission on Equal Access to Our Courts

Mission: The Commission on Equal Access to Our Courts shall provide grants to nonprofit entities that are funded, or nonprofit entities contracting with nonprofit entities that are funded by the Legal Services Corporation, and deliver legal services to persons meeting income eligibility guidelines.

Membership:	Appointing Authority
Circuit Judge John L. Brown	Chief Justice
Greg Sattizahn	Chief Justice
Cheryl Rogers	Governor
Lynn Hammerstrom	Governor
Mary McClure Bibby	Governor
Tom Welk	State Bar
Tom G. Fritz	State Bar

Appointment: Two members appointed by the Chief Justice of the Supreme Court, two members appointed by the president of the State Bar of South Dakota, and three members appointed by the Governor.

Term of Appointment: Staggered terms initially. Thereafter, each appointment shall be for a term of three years, beginning on the first day of July.

Community Justice and Mental Illness Early Intervention Task Force

Mission: The mission of the task force is to examine the issues surrounding people with mental illness entering the criminal justice system. The Task Force will consist of representatives from all three branches of government, local government, criminal justice stakeholder groups and mental health stakeholder groups.

Membership:

Chief Justice David Gilbertson (Chair), SD Supreme Court

Jim Seward (Vice-chair), General Counsel, Office of the Governor

Denny Kaemingk, Secretary, Dept. of Corrections

Lynne Valenti, Secretary, Dept. of Social Services

Dr. Clay Pavlis, Psychiatrist and Medical Director, Midwest Illness Institute

Judge Craig Pfeifle, Presiding Judge of the 7th Judicial Circuit

Kevin Thom, Sheriff, Pennington County

Mike Milstead, Sheriff, Minnehaha County

Cindy Heiberger, County Commissioner, Minnehaha County

Judge Larry Long, Presiding Judge of the 2nd Judicial Circuit

Aaron McGowan, State's Attorney, Minnehaha County

Michael Gibbs, CEO, Rapid City Regional Hospital

Mike Miller, Attorney, Minnehaha Public Defender's Office

Steve Emery, Secretary, Dept. of Tribal Relations

Wendy Giebink, Executive Director, NAMI South Dakota

Sen. Alan Solano, Senator, District 32 (CEO, Behavior Management Systems)

Greg Sattizahn, State Court Administrator, Unified Judicial System

Scott Peters, Attorney; Chair, Minnehaha-Lincoln County Board of Mental Illness

Tim Neyhart, Executive Director, SD Advocacy Services

Sarah Petersen, Welfare Director, Codington County

Belinda Nelson, Director, Community Counseling Services (Huron)

Appointment: Chief Justice

Meetings: At the call of the Chair

Corrections Commission

Mission: Assist the Department of Corrections in examining criminal justice issues, developing initiatives to address problems in corrections and the criminal justice system, and annually report on its activities to the Legislature, Governor, and Chief Justice of the Supreme Court.

Membership:

<u>Commission Member</u>	<u>Representation</u>	<u>Appointing Authority</u>	<u>Residence</u>
Sen. Craig Tieszen, Chair	State Senate	Political party caucus leader	Rapid City
Rep. Matthew Wollman	State Representative	Political party caucus leader	Madison
Sen. Jim Bradford	State Senator	Political party caucus leader	Pine Ridge
Judge John Brown	Unified Judicial System	Chief Justice	Pierre
Judge Randall Macy	Unified Judicial System	Chief Justice	Deadwood
Rep. Patrick Kirschman	State Representative	Political party caucus leader	Sioux Falls
Timothy Bottum, Esq.	Industry and Commerce Association	Governor	Mitchell
David McGirr	Retailers Association	Governor	Huron
Mark W. Anderson	Labor	Governor	Sioux Falls

Appointment: (1) Three members appointed by the Governor. The Governor shall appoint: one member from a list of three nominees provided by the Industry and Commerce Association of South Dakota; one member from a list of three nominees provided by the South Dakota Retailers Association; and one member representing labor; (2) Two senators, one from each political party, appointed by the respective political party caucus leader; (3) Two representatives, one from each political party, appointed by the respective political party caucus leader; and (4) Two members appointed by the Chief Justice of the Supreme Court.

Term of Appointment: At the pleasure of the appointing authority

Meetings: At least two times each year at the call of the Secretary of the Department of Corrections or the chair of the commission.

Council of Juvenile Services

Mission: The Council of Juvenile Services shall be responsible for the following:

- (1) In conjunction with the secretary of the Department of Corrections, establish policy on how the formula grants program of the Juvenile Justice and Delinquency Prevention Act is to be administered in South Dakota;
- (2) Approve the state plan, and any modifications thereto, required by 223(a) of the Act prior to submission to the Office of Juvenile Justice and Delinquency Prevention;
- (3) Submit annual recommendations to the Governor and Legislature concerning the functions of the Council of Juvenile Services and the status of the state's compliance with the Act;
- (4) Approve or disapprove grant applications and other funding requests submitted to the Department of Corrections under §§ 1-15-27 to 1-15-31, inclusive, and assist with monitoring grants and other fund awards;
- (5) Assist the Department of Corrections in monitoring the state's compliance with the Act;
- (6) Study the coordination of the various juvenile intervention, prevention, treatment, and rehabilitation programs;
- (7) Study effective juvenile sentencing, adjudication, and diversion policies and provisions;
- (8) Make a special study of, and make an annual report to the Governor, the Unified Judicial System, and the Legislature by June thirtieth of each year concerning, the appropriate administration of and provision for children in need of supervision in this state;
- (9) Contact and seek regular input from juveniles currently under the jurisdiction of the juvenile justice system; and
- (10) Perform other such activities as determined by the Governor, the secretary of the Department of Corrections, or the Council of Juvenile Services.

Membership:

Carol Twedt, Chair	Nancy Allard
Keegan Binegar	Beth O'Toole
Aaron McGowan	Doug Herrmann
Taniah Apple	Betty Oldenkamp
Lyndon Overweg	Kim J. Cournoyer
Dadra Avery	Karen Jeffries
Mike Leidholdt	Judge Steven Jensen
Sara McGregor-Okroi	Amy Lake-Harmon
Austin Biers	Virgena Wieseler
Renee Gallagher	Vanessa Merhib

Appointment: by the Governor

Term of Appointment: 3 year term

Court Appointed Special Advocates Commission

Mission: To make awards through the grant program and to perform related functions as provided in this Act. The commission is administered and staffed by the UJS and consists of five residents of the state. SDCL 23-3-52.

Membership:

Judge Patrick Smith
Kimberly Max, Chair
Kristie Fiegen, Vice Chair
Judge Karen Jeffries
Jolynn Bostrom

Appointing Authority:

Chief Justice
Chief Justice
Governor
Governor
Governor

Advisory: UJS Court Improvement Program Coordinator

Appointment: Governor appoints one member with experience in the duties of investigation of child abuse and neglect, one member who is a current or former SD legislator, and one member who has experience in issues of child abuse and neglect in a tribal setting. Chief Justice appoints one member who has a background in judiciary or legal services with experience and knowledge in abuse and neglect court proceedings and one member who has experience with providing treatment services to children who are victims of abuse and neglect.

Term of Appointment: Three years

Meetings: As necessary to carry out its functions

Staff: SCAO

Court Improvement Program Committee

Mission: The committee assists in establishing goals and strategic planning related to child abuse and neglect in conjunction with the court improvement grants.

Membership:

Presiding Judge Scott Myren, Chair
Circuit Judge Michelle Percy
Susan Compaan, Circuit Administrator
Roxie Erickson, Pennington Co. Deputy State's Attorney
Becky Morlock Reeves, Codrington Co. Deputy State's Attorney
Virgena Wieseler, DSS Child Protection Office
Vicki Burger, DSS Child Protection Office
Kate Kelley, CASA Program
Captain Corey Brubakken, Law Enforcement Representative
Dr. Becky Guffin, SD State Representative
Raquel Franklin, ICWA Office
Lisa Fleming, DSS Child Protection Office

Appointment: by the Chief Justice

Term of Appointment: Committee members will serve either three or five year terms

Meetings: As needed

Staff: SCAO

Court Reporter Committee

Mission: Created in 2007, the committee's goal is to explore innovative ways to provide court reporting services and best recruit and retain qualified court reporters.

Membership:

Presiding Judge Michael Day, Chair
John Pekas, Circuit Judge
Cynthia Weichmann, Court Reporter
Mary Anne Meyer, Court Reporter
Carla Bachand, Court Reporter
Karl Thoennes, Circuit Administrator
Susan Compaan, Circuit Administrator
Melissa Neville, Attorney

Appointment: Chief Justice

Term of Appointment: 4 years

Meetings: As needed

Staff: Human Resources Director

Crime Victim's Compensation Commission

Mission: The commission shall:

- (1) Hear and determine claims for compensation as provided in § 23A-28B-3;
- (2) Promulgate rules, pursuant to chapter 1-26, governing conduct of hearings before the commission;
- (3) Assist the department in publicizing the availability of and procedures for obtaining compensation pursuant to the provisions of this chapter; and
- (4) Assist the department in developing, implementing and evaluating effective crime victim compensation policies and procedures.

Membership: Five residents of the state, three of whom shall be appointed by the Governor and confirmed by the senate as follows:

- (1) One member shall be a law enforcement officer with a minimum of five years experience in a law enforcement agency which has among its primary duties the investigation of violent crimes;
- (2) One member shall be a physician or a person who, in the opinion of the Governor, has experience or knowledge in the processing and evaluation of medical claims; and
- (3) One member shall be a person with experience in providing victim assistance services, either through employment with a governmental agency which provides such services or as an officer, employee, or volunteer of a nonprofit, charitable crime victims' organization established pursuant to the laws of this state.

One member of the commission shall be appointed by the Chief Justice of the State Supreme Court. One member of the commission shall be appointed by the Attorney General.

<u>Board Member</u>	<u>Experience</u>	<u>Residence</u>
Lynette Gordon	Court Services Officer	Deadwood
Sharon Kallemyn	Victims Assistant	Rapid City
Charlie McGuigan	Legal Advisor	Pierre
Loren McManus	Law Enforcement	Sioux Falls
Dr. Teresa Marts	Physician	Winner
Rebecca Kiesow-Knudsen	Experience in Victim's Assistance	Sioux Falls

Appointment: Three members appointed by the Governor, one member appointed by the Chief Justice and one member appointed by the Attorney General.

Term of Appointment: Three years

Disciplinary Board of the State Bar of South Dakota

Mission: To investigate written complaints regarding a lawyer who has acted improperly or unethically. The Disciplinary Board sends a copy of the complaint to the lawyer and requires the lawyer to respond within a specified time period. When the response is received, the Board conducts a further investigation to determine whether the lawyer's conduct has violated the Rules of Professional Conduct.

Membership:

Jennifer Trucano

Terry G. Westergaard

Pamela R. Bollweg

Robert E. Hayes

Christina L. Klinger

Reed A. Rasmussen

Steve Willard (lay member)

Robert Frieberg, Counsel

Thomas C. Barnett, Jr., Board Secretary

Appointment: Six appointed by State Bar and a lay member appointed by Chief Justice

Term of Appointment: One term of 5 years only.

Meetings: Four times a year and at Bar Convention and prior to the Judicial Conference

Discipline Review Board

Mission: To provide a neutral forum in which an employee may seek review of a decision that demotes, suspends, or terminates that employee for cause, or for a decision that may place an employee in risk of harm. Created by the Supreme Court in March 1996, with adoption of UJS Personnel Rule 8.1.

Membership: Circuit judge, circuit administrator and a non-supervisory employee, no two from the same circuit.

Circuit Judge Mark Barnett, Chair
Kristi Erdman, Circuit Administrator
Jason Schneider, Court Services Officer

Alternates:

Michael Day, Presiding Judge
Susan Compaan, Circuit Administrator
Lori Antonsen, Deputy Clerk of Court

Appointment: Chief Justice

Term of Appointment: Four years

Meetings: As needed

Staff: SCAO

Drug Courts Advisory Council

Mission: The mission of the Drug Court Advisory group is to provide recommendations on procedural guidelines for the drug courts; identify and solve problems that arise in the performance of drug court functions, improved communications between drug court staff, presiding judges and administration; and develop a better working relationship with all components of the UJS and with affiliated agencies and offices outside the UJS.

The Drug Court Liaison position was developed through start-up funding provided during the 2012 legislative session.

Appointment:

Membership is comprised of one member from the Executive Branch, to be appointed by the Governor; the Secretary of the Department of Corrections or their designee; two members from the Legislative branch, one appointed by the Speaker of the House and one by the President Pro Tempore; and one States Attorney appointed by the President of the States Attorney Association.

The Chief Justice of the Supreme Court appoints members to the Council from the following entities: the Director of the Trial Court Services office, one statewide treatment provider, one Drug Court Judge, one DUI Court Judge, one Court Services Officer, and one defense attorney in a drug court.

The Chief Justice or his designee serves as Chair. The Chair only votes if there is a tie. The DUI/Drug Court Liaison is ex-officio and does not vote.

Membership:

Council Member	Experience	Residence
Jeff Norris	Chief Court Svcs Officer, 7 th Circuit	Rapid City
Denny Kaemingk	Corrections Secretary	Pierre
Rep. Dean Wink	Legislator	Howes
Sen. Craig Tieszen	Legislator	Rapid City
Kevin Krull	Meade Co. State's Attorney	Sturgis, SD
Terry Dosch	Treatment	Pierre
Dr. Thomas Stanage	Treatment	Yankton

Ashley Parr	Defense Attorney	Rapid City
Noreen Plumage	Drug Court Liaison	Pierre
Patricia Riepel	Drug Court Judge	Sioux Falls
Skip McWethy	Court Services Officer	Huron
Dennis Pfrimmer	Capital Area Counseling Treatment Provider	Pierre
Carmen Means	Drug Court Judge	Brookings
Lt. Todd Brandt	Police Dept.	Yankton
Susan Kornder	NE Mental Health Treatment Provider	Aberdeen
Kallie Steffans	Drug Court Coordinator, 2 nd Circuit	Sioux Falls
Amy Iversen-Pollreisz	DSS	Pierre

Term of Appointment: Varies

Staff: SCAO

Fine and Bond Committee

Mission: Review and update the Fine and Bond Schedule

Membership:

Circuit Judge Michelle Percy, Chair

Circuit Judge Carmen Means

Magistrate Judge Mark Anderson

Appointment: Chief Justice

Term of Appointment: 2 years

Meetings: One meeting per year in early spring

Staff: SCAO Legal Counsel

Interstate Compact for Adult Offender Supervision State Council

Mission: The Council shall fulfill the duties outlined in the Act to authorize South Dakota to participate in the Revised Interstate Compact for Adult Offender Supervision. This Act applies to parolees who are governed through Executive Branch functions and probationers who are governed through Judicial Branch functions, and the duties and tasks associated with the interstate transfer of these offenders have been historically and will continue to be shared between the Executive and Judicial branches of South Dakota State government.

Membership: Executive Director of the Board of Pardons and Paroles for the State of South Dakota shall be South Dakota's Compact Administrator and a member of the State Council. Other members of the State Council are as follows: the Director of Trial Court Services, a circuit judge, a state legislator, the Secretary of Corrections, a representative of a victims' group, and a state or local law enforcement officer.

<u>Board Member</u>	<u>Experience</u>	<u>Appointing Authority</u>
Mark Barnett	Circuit Judge	Chief Justice of the State Supreme Court
Denny Kaemingk	Department of Corrections Secretary	Governor
Krista Heeren-Graber	Victims Advocate	Attorney General
Brian Zeeb	DCI	Attorney General
Sen. Craig Tieszen	State Senator	Legislature's Executive Board
Charles Frieberg	Deputy Compact Administrator, Trial Court Services Director	Chief Justice of the State Supreme Court
Doug Clark	Compact Administrator, Board of Pardons & Paroles	Automatic appointment

Appointment: The Director of Trial Court Services, appointed by the Chief Justice of the State Supreme Court; a Circuit Judge appointed by the Chief Justice of the State Supreme Court; a State Legislator appointed by the South Dakota Legislature's Executive Board; the Secretary of Corrections, appointed by the

Governor; a representative of a victims' group appointed by the S.D. Attorney General; and a state or local law enforcement officer appointed by the S.D. Attorney General.

Term of Appointment: The individuals appointed to the positions of Executive Director of the Board of Pardons and Paroles, the Director of Trial Court Services, and the Secretary of Corrections shall be continuous members of the State council for the term that they are appointed to these positions.

Other members of the council shall serve terms of three years. Members are eligible for reappointment. Each member shall serve until their successor takes office, and, in the case of a vacancy, either at the end of three years or an interim vacancy, the appointing power shall make a subsequent three-year appointment.

Meetings: at least twice a year

JDAI Statewide Steering Committee

Mission: The Juvenile Detention Alternatives Initiative (JDAI) Statewide Steering Committee's goal is to continue to support current JDAI efforts in Minnehaha County and Pennington County and to begin the implementation process of JDAI through the rest of the state of South Dakota effectively and appropriately.

Members:

Presiding Judge Scott Myren, UJS, co-chair
Cindy Heiberger, Minnehaha County Commissioner, co-chair
Kristi Bunkers, Department of Corrections
Rachel Kippley, Brown County Commissioner
Sheriff Mark Milbrandt, Brown County Sheriff
Sergeant David Osterquist, Sioux Falls Police Department
Ross Wright, State's Attorney's Office
Sarah Morrison, State's Attorney's Office
Virgena Wieseler, Department of Social Services
Angel Runnels, Public Defender's Office
Judd Thompson, UJS
Jessica Miller, UJS
Kent Alberty, Sioux Falls School District
Katie Bray, Rapid City School District
Judge Karen Jeffries, Tribal Judge
John Bentley, US Probation
Chief Deputy Brian Mueller, Pennington County Sheriff's Office
Chad Seidel, Hughes County Juvenile Services Center
Terry Dosch, SD Council of Mental Health Centers & SD Council of Substance Abuse Directors
Rep. Julie Bartling, District 21
Rep. Tim Johns, District 31
Betty Oldenkamp, Lutheran Social Services
Dr. Tom Stanage, Lewis & Clark Behavioral
Carole Cochran, Kids Count

Ex officio Charles Frieberg, UJS
Don Holloway, Pennington County Commissioner
Ken McFarland, Minnehaha County Commissioner's Office
Stephanie Vetter, JDAI Management Team, Annie E. Casey Foundation
Erin Srstka, Minnehaha County JDAI Coordinator
Angie Collignon, UJS

Alternate Tamie McMeekin, UJS

Appointment: by the Chief Justice

Judges' Association

Membership: All justices, circuit judges and magistrate judges are members of the Judges Association.

Presiding Judge Craig Pfeifle, President

Circuit Court Judge Vincent Foley, President-Elect

Magistrate Judge Mark Anderson, Secretary-Treasurer

Appointment:

Term of Appointment:

Meetings: Four times a year and at Bar Convention and prior to the Judicial Conference

Judicial-Bar Liaison Committee

Mission: To improve communication and relations between the bench and bar.
Organizational meeting Dec. 14, 1998.

Membership:

Thomas Frankman, Sioux Falls, Chair	Chief Justice David Gilbertson
Justice Glen Severson, Sioux Falls	Judge Glen Eng, Yankton
Justice Janine M. Kern, Rapid City	Judge Randall Macy, Deadwood
	Judge (Ret.) Marshall Young, Rapid City
Judge Patrick Smith, Mitchell	Jane Wipf Pfeifle, Rapid City
James A. Power, Sioux Falls	Mark J. Arndt, Sioux Falls
Marya V. Tellinghuisen, Rapid City	William C. Garry, Sioux Falls
Thomas J. Nicholson, Sioux Falls	Gary D. Jensen, Rapid City
Craig A. Kennedy, Yankton	Donald P. Knudsen, Rapid City
David E. Lust, Rapid City	Richard W. Sabers, Sioux Falls
Stephanie E. Pochop, Gregory	Roy A. Wise, Aberdeen
Ann F. Mines, Pierre	Lonnie Braun, Rapid City

Appointment: Chief Justice or State Bar President

Term of Appointment:

Meetings: Four times a year and at Bar Convention and prior to the Judicial Conference

Judicial Ethics Committee – State Bar

Mission: Opinions as to the propriety of any act or conduct and the construction or application of any canon shall be provided by the committee upon request from any justice, judge or magistrate, except as to matters relating to judicial campaigns which shall be the exclusive jurisdiction of the Special Committee created in Rule 30. If the committee finds the question of limited significance, it shall provide an informal opinion to the questioner. If, however, it finds the questions of sufficient general interest and importance, it shall render a formal opinion, in which event it shall cause the opinion to be published in complete or synopsis form with the names of the persons involved excised. Likewise, the committee may issue formal opinions on its own motion under such circumstances as it finds appropriate. All opinions shall be adopted by a majority vote of the members of the Committee. If a majority vote cannot be obtained, no opinion shall be issued.

Both formal and informal opinions shall be advisory only; however, the Commission and the Supreme Court shall consider reliance by a justice, judge or magistrate upon the ethics committee opinion. Ch. 16-2.

Membership: Two circuit court judges and one magistrate judge. A chairperson shall be elected annually by a majority vote of the ethics committee. Ch. 16-2.

Circuit Judge Tony Portra, Chair

Circuit Judge Cheryle Gering

Magistrate Judge Scott Bogue

Appointment: Selected at the annual judges association meeting.

Term of Appointment: Three years.

Meetings: As needed

Judicial Qualifications Commission

Mission: The purpose of the commission is to investigate and hold hearings on complaints against a justice or judge and censure, remove or retire a justice or judge if warranted. Also present nominations to the Governor for all judicial vacancies. SDCL 16-1A-2.

Membership:

<u>Commission Member</u>	<u>Appointing Authority</u>	<u>Representation</u>	<u>Residence</u>
Mark Roby, Vice Chair	Governor	Citizen	Watertown
Mark Haigh	State Bar	Lawyer	Sioux Falls
Robin Houwman	Judicial Conference	Circuit Judge	Sioux Falls
Bruce Anderson, Secretary	Judicial Conference	Circuit Judge	Lake Andes
Jim Seward	Governor	Citizen	Pierre
Rebecca A. Porter	State Bar	Lawyer	Rapid City
Kimberly Mortenson, Chair	State Bar	Lawyer	Ft. Pierre

Appointment: (1) Two judges of the circuit court, elected by the judicial conference; (2) three members of the bar practicing law in this state, no more than two of whom may be of the same political party, appointed by majority vote of the state bar commissioners; and (3) two citizens who are not of the same political party, appointed by the Governor.

Term of Appointment: Four years. Not more than two terms.

Meetings: Quarterly

Judicial Training Committee

Mission: Created in 1981 to guide the in-state training programs for judges.

Membership:

Judge Robin Houwman, Chair
Judge Mark Barnett
Judge Doug Hoffman
Judge Randall Macy
Judge Cheryle Gering
Magistrate Judge Gordon Swanson
Judge Natalie Damgaard

Appointment: Chief Justice

Term of Appointment: Ongoing

Meetings: As needed

Staff: SCAO Judicial Branch Educator

Legal Services Committee, State Bar

Mission:

Membership:

Thomas Fritz, Co-Chair, Rapid City

Thomas Welk, Co-Chair, Sioux Falls

Chris Hutton, Vermillion

Judge Robin Houwman, Sioux Falls (appointed by Chief Justice)

Bob L. Morris, Belle Fourche

Robert Riter, Pierre

Eric C. Schulte, Sioux Falls

Richard L. Travis, Sioux Falls

Mary Dell Cody, Yankton

Kimberly Dorsett, Aberdeen

Bobbi J. Rank, Pierre

Jason M. Smiley, Rapid City

Cheryl Three Stars Valandra, Mission

Ex-Officio:

Douglas P. Cummings, Sioux Falls

Patrick W. Donovan, Mission

Cheryl Hanna, Rapid City

Thomas C. Barnett, Jr., Pierre

Thomas H. Frieberg, Beresford

Terry L. Hofer, Rapid City

Appointment:

Term of Appointment: Until member resigns or an individual is elected.

Meetings:

Legal Services Task Force

Mission: Determine ways to improve access to legal services issues for those who are financially challenged.

Membership:

Tom Barnett, S.D. State Bar
Doug Cummings, East River Legal Services
Tom Fritz, Co-chair Legal Services Committee
Pat Goetzinger, Project Rural Practice Task Force
Cheryl Hanna, Access to Justice
Robin Houwman, Circuit Judge
Chris Hutton, Dakota Plains Legal Services
Janine Kern, S.D. Supreme Court Justice
Eric Schulte, East River Legal Services Board member
Jim Seward, Governor's Office
Cheryl Three Stars Valandra, Dakota Plains Legal Services
Kathleen Trandahl, Circuit Judge
Tom Welk, Co-Chair, Legal Services Committee
Lori Wilbur, S.D. Supreme Court Justice
David Gilbertson, Chief Justice, S.D. Supreme Court

Appointment: by the Chief Justice

Term of Appointment: Until member resigns or an individual is elected.

Meetings: as needed until recommendations are determined.

Response Grid Oversight Committee (SB70)

Mission: To consider recommendations to the graduated response grid and make such changes as the committee determines appropriate by majority vote.

Membership:

Presiding Judge Steven Jensen (Chair)

Jon Brozik

Kevin Krull, Meade County State's Attorney

Matthew Pike, Lawrence County Public Defender's Office

Mike Waldrop

Jill Nihart

Chad Clark

Jeff Norris

Judge Heidi Linngren

Charles Frieberg

Appointment: by the Chief Justice

Terms of Appointment: Until member resigns or an individual is elected.

Meetings: Annually

Staff: UJS

SB70 Oversight Council

Mission: The SB70 Oversight Council was created by SDCL 16-22-21 and its purpose is to monitor and review the implementation of the various components of SB70.

Membership:

Appointed by:

Jim Seward (Chair)	Governor
Bruce Hubbard	Chief Justice
Judge Jeff Davis	Chief Justice
Greg Sattizahn	Chief Justice
Judge Patricia Riepel	Chief Justice
Patrick Weber	Governor
Aaron McGowan	Attorney General
Amy Iversen-Pollreisz	Governor
Mark Smith	Governor
Sen. Jim Bradford	Legislative
Rep. Jacqueline Sly	Legislative
Rep. Karen Soli	Legislative
Sen. Craig Tieszen	Legislative

Terms of Appointment: Until member resigns or an individual is elected.

Meetings: Call of the Chair

Staff: UJS

SB73 Oversight Council

Mission: The SB73 Oversight Council was created by the Legislature during the 2015 session and its purpose is to monitor and review the implementation of the various components of SB 73.

Membership:

Appointed by:

Greg Sattizahn (Chair)	Chief Justice
Justice Janine Kern	Chief Justice
Judge Scott Myren	Chief Justice
Judge Steven Jensen	Chief Justice
Kelly Glodt	Chief Justice
Thomas Sannes	Chief Justice
Kelly Marnette	Attorney General
Kristi Bunkers	Governor
Sheila Weber	Governor
Jim Seward	Governor
Patrick Weber	Governor
Amy Iversen-Pollreisz	Governor
Sarah Morrison	Governor
Sen. Alan Solano	Legislative
Rep. Julie Bartling	Legislative
Sen. Billie Sutton	Legislative
Rep. Brian Gosch	Legislative
Matt Kinney	Legislative
Commmissioner Deb Hadcock	Legislative

Terms of Appointment: Until member resigns or an individual is elected.

Meetings: Call of the Chair

Staff: UJS

Self-Represented Litigant/Pro Se Litigation Committee

Mission: The mission of the Pro Se Committee, appointed by the Chief Justice, is to provide leadership regarding Pro Se Litigation and necessary Pro Se forms, and to advise the Supreme Court on major administrative and procedural matters pertaining to Pro Se litigation.

Membership:

Circuit Judge Michelle Palmer-Percy, Chair

Presiding Judge Steven Jensen

Circuit Judge Heidi Linngren

Circuit Judge Matthew Brown

Circuit Administrator Kim Allison

Angelia Gries, Minnehaha County Clerk of Court

Barb Zeller, Codington County Deputy Clerk

Cheryl Hanna, Director of Access to Justice (Advisory Member)

Appointment: Chief Justice

Terms of Appointment: 4 years

Meetings: Two times a year minimum and as needed

Staff: Staffed by SCAO

South Dakota Council for the Interstate Commission for Juveniles (ICJ)

Mission: The Interstate Commission for Juveniles, the governing body of the Interstate Compact for Juveniles, through means of joint and cooperative action among the compacting states, preserves child welfare and promotes public safety interests of citizens, including victims of juvenile offenders, by providing enhanced accountability, enforcement, visibility, and communication in the return of juveniles who have left their state of residence without permission and in the cooperative supervision of delinquent juveniles who travel or relocate across state lines.

Membership: The Unified Judicial System Director of Trial Court Services shall be South Dakota's Compact Administrator and Commissioner, and a member of the State Council. Other members of the State Council are as follows: Deputy Compact Administrator, a circuit judge, a SD Department of Social Services ICPC representative, a state legislator, the Secretary of Corrections, Director of DOC Juvenile Services, a director of a regional juvenile detention center, a representative of a victims' group, and a state or local law enforcement officer.

<u>Board Member</u>	<u>Experience</u>	<u>Appointing Authority</u>
Charles Frieberg	South Dakota Interstate Commission for Juveniles Commissioner	Chief Justice of the State Supreme Court
Kathy Christenson	Deputy Compact Administrator for South Dakota ICJ	Chief Justice of the State Supreme Court
Randall Macy	Circuit Judge, Fourth Judicial Circuit	Chief Justice of the State Supreme Court
Denny Kaemingk	Secretary, Department of Corrections	Governor
Doug Herrmann	SD Department of Corrections Director of Juvenile Services	Governor
Virgena Wieseler	Interstate Compact for Placement of Children (ICPC) – SD Department of Social Services	Governor
Alan Solano	South Dakota State Senator	Legislature's Executive Board
Lyndon Overweg	City of Mitchell Chief of Police	Governor
Amy Carter	Victim Representative from Children's Inn, Sioux Falls	Governor
Jamie Gravett	Director of Minnehaha County Juvenile Detention Center	Governor

Appointment: The Director of Trial Court Services, appointed by the Chief Justice of the State Supreme Court; Deputy Compact Administrator, appointed by the Chief Justice of the State Supreme Court; a Circuit Judge appointed by the Chief Justice of the State Supreme Court; a State Legislator appointed by the South Dakota Legislature's Executive Board; the Secretary of Corrections, appointed by the Governor; a representative of a victims' group appointed by the Governor; a state or local law enforcement officer appointed by the Governor; a director of a regional juvenile detention center appointed by the Governor; Director of a Juvenile Services, appointed by the Governor; and a DSS ICPC representative appointed by the Governor.

Term of Appointment: The Legislative, Law Enforcement, Victim, and Juvenile Detention Center representative positions are three-year appointments. All others are appointed for the term they serve in their respective state positions.

Members are eligible for reappointment. Each member shall serve until their successor takes office, and, in the case of a vacancy, either at the end of three years or an interim vacancy, the appointing power shall make a subsequent three-year appointment.

Meetings: at least twice a year

South Dakota Retirement Board

Mission: On July 1, 1974, South Dakota's 7 public retirement plans joined into a unified system controlled by an elected board and managed by one administrator. South Dakota had created one of the first consolidated multiple-employer public retirement systems in the nation.

Membership:

Elmer Brinkman, Chair
Represents County Commissioners

Laurie Gill
Represents Elected Municipal
Officials

Justice Steven Zinter, Vice Chair
Represents Judicial Members

Steve Caron
Represents Teachers

Bonnie Mehlbrech
Represents Teachers

James Johns
Represents Public Safety Employees

Matt Clark
Represents SD Investment Council

Louise Loban
Represents Board of Regents
Employees

Dave Merrill
Represents School Boards

Jilena Faith
Represents Classified Employees

Matt Michels
Governor's Appointee

Kathy "K.J." Peterson
Represents County Employees

Karl Alberts
Represents Municipal Employees

Eric Stroeder
Represents State Employees

Laurie Gustafson
Represents State Employees

Jason Dilges
Governor's Appointee

James O. Hansen
Represents Retirees

Rob Wylie, Executive Director
S.D. Retirement System

Terms of Appointment: The regular term of office of a trustee is four years. The appointees of the Governor serve at the pleasure of the Governor. The term of the representative of the Investment Council is one year and he is appointed by the Investment Council.

Meetings: A minimum of twice a year.

Staff: Executive Director/Administrator of S.D. Retirement System

Visitation Grant Advisory Group

The Visitation Grant Advisory Group allocates funds received by the Department of Social Services through Part D of Title IV (U.S.C. 651-669). This group was enacted through SB 12 during the 2011 legislative session. It replaces the committee originally entitled Visitation Enforcement Program Implementation Task Force.

Membership:

MEMBER	APPOINTED BY
Robert Mandel, Circuit Judge, 7 th Circuit	Chief Justice
Carmen Means, Circuit Judge, 3 rd Circuit	Chief Justice
Robin Houwman, Circuit Judge, 2 nd Circuit	Chief Justice
Carla Bachand	Governor
Catherine Piersol	Governor
Greg Dean	Governor
Debra Watson	Governor
Senator Mike Vehle	Legislative

Appointment:

The advisory group is composed of three circuit court judges appointed by the Chief Justice of the Supreme Court, two members in good standing of the South Dakota Bar Association with experience in the law of domestic relations, custody, and visitation appointed by the Governor, Two at large members appointed by the Governor, and two legislators, one appointed by the speaker of the House of Representatives and one appointed by the president pro temp of the Senate.

The terms of the first advisory group will be staggered as to one, two or three year terms. After that, the term of each appointment is three years. No member may serve more than two consecutive three-year terms. The members may elect a chair from among the members.

Meetings: Annually, or as needed

Staff: Department of Social Services